

### 'Leadership and learning are indispensable to each other'

(John F. Kennedy, President of the United States of America).

Are you a new head of a primary school? The Diocese of Truro in partnership with Celtic Cross Education MAT are offering the following course during 2018/19 to strengthen and develop your leadership skills.

It runs from November 2018 to June 2019 and will include six half day face to face modules and two intersessional tasks that are relevant to your school or trust. The training will be facilitated by very experienced heads and school leaders.

The course costs will cover the venue and refreshments and will be £250 for the six sessions. This has been subsidised by the Diocese of Truro.

You will also need to add in cover costs for teaching heads.

The course modules are as follows:

Date and Modules number	Title of module	Description of the module
Orientation session – <b>14<sup>th</sup> November 2018 at 4.15 pm</b> Victoria Business Centre at Roche	This will be an introduction to the course.	
Module 1 <b>Friday 23<sup>rd</sup> November 2018, 1 to 6 pm.</b> Victoria Business Centre at Roche	Session 1 – <b>values and vision.</b> Session 2 – <b>Managing change</b>  <b>Facilitator</b> – Paul Hodson	<b>Session 1</b> will look at living the values and vision in your school and building a team committed to these. <b>Session 2</b> will outline the change management cycle, making an impact and setting up policies and procedures in a new school.
Module 2 <b>11<sup>th</sup> December 2018 at 1 pm to 6 pm.</b> Victoria Business Centre at Roche	Session 1 – <b>managing self and others.</b> Session 2 – <b>managing difficult situations and conversations.</b>  <b>Facilitator</b> – Shaun Perfect	<b>Session 1</b> will look at time management, work life balance, delegation and the sharing of work. <b>Session 2</b> will consider how to deal with challenging situations and conversations (there may be some role play in this part!)
Module 3 <b>23<sup>rd</sup> January 2019 at 1 to 6 pm.</b> Celtic Cross Education training room in Roche	Whole session <b>What does a 'good' school look and feel like?</b>  <b>Facilitator</b> – Mark Lees	<b>Both sessions</b> We consider the OFSTED criteria for 'good' and consider what makes a school special . We will consider the team, standards, the curriculum, learning environment and relationships with parents and the community. It will enable participants to fully understand what makes a school truly good or outstanding! For CE leaders we will also cover – leading a church school. An intersessional task follow this session.
Module 4 <b>21<sup>st</sup> February 2019 at 1 to 6 pm.</b> Celtic Cross Education training room in Roche	Session 1 – <b>school self-evaluation</b> Session 2 - <b>strategic plans and improvement action plans</b>  <b>Facilitator</b> – Claire Fortey	<b>Session 1</b> will consider how to gain the information required to fully evaluate school performance from monitoring in school. We will hone our lesson observation skills as well. <b>Session 2</b> – will look at what makes a good improvement plan and how to

		ensure the key performance indicators are precise and measurable. We will consider how to work in partnership with your school governors.
Module 5 <b>24<sup>th</sup> April 2019 at 1 to 6 pm</b> Celtic Cross Education training room in Roche	Whole session <b>Securing and sustaining accelerated pupil progress in school.</b>  <b>Facilitator – tbc</b>	During the session we will undertake some data analysis using your own assessment information. Pupil progress meetings, target setting, pupil feedback, marking and intervention approaches will also be discussed. An intersessional task will follow this session.
Module 6 <b>4<sup>th</sup> June 2019 at 1 to 6 pm</b> Celtic Cross Education training room in Roche	Session 1 – <b>professional development and leading staff training.</b>  <b>Facilitator - tbc</b> Session 2 – <b>course wrap-up and celebration.</b>  <b>Facilitators – Mark Lees, Stuart Renshaw and Shaun Perfect</b>	<b>Session 1</b> outlines how to identify professional developments needs in your school. The links to effective performance management and developing of a staff training plan. We will also consider planning staff meetings and presentational skills during this module. Finally, we will reflect on our learning and some of the intersessional tasks you have undertaken in your school.

If you would like to apply for a place on this course, then please email Kim Southey on [kim.southey@celticcross.education](mailto:kim.southey@celticcross.education) with your details by **9<sup>th</sup> November 2018**.